



Natural Product Distributor (Puresource / NOW Health Group (NHG))
 5-5068 Whitelaw Rd RR6 Guelph ON N1H 6J3 Ph: 1-800-265-7245 Fax: 1-877-660-6657

For Office Use Only Territory _____ Sales Rep _____ Account # _____ Notes _____
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NEW ACCOUNT APPLICATION INFORMATION **DATE:** _____

RETAIL STORE HEALTH FOOD STORE INTERNET RETAILER Grocery store (chain?): _____
 SPA NATUROPATH Centre: _____ Pharmacy (chain?): _____
 OTHER, Please Specify: _____

PRACTITIONER - Specify type & include your License number _____

DO YOU HAVE A STORE FRONT/SIGN? YES NO INTERNET SITE? NO YES web address: www. _____

SQUARE FOOTAGE OF STORE? _____ TYPE OF LOCATION? Mall Office Bldg. Strip Mall Stand Alone

WHO IS YOUR CUSTOMER BASE? _____ **ARE YOU A CHFA MEMBER?** YES or NO

ARE YOU CURRENTLY ORDERING HEALTH FOOD PRODUCTS FROM OTHER DISTRIBUTORS? YES or NO

CURRENT Suppliers _____

LIST THE BRANDS YOU ARE MOST INTERESTED IN CARRYING? _____

HOW DID YOU FIND OUT ABOUT US? Sales Rep. Phone Call Trade Show Internet Friends Other

WOULD YOU LIKE TO RECEIVE COPIES OF CREDITS AND INVOICES BY EMAIL NO or if YES email: _____

CIRCLE YOUR CHOICE: DO YOU PREFER THE **ONLINE CATALOGUE ONLY** or DO YOU PREFER A **CATALOGUE MAILED** TO YOU BIMONTHLY?

BUSINESS INFORMATION

LEGAL COMPANY/REGISTERED NAME: _____

OPERATING NAME: _____ **limited, incorporated, or sole proprietorship?**

BUSINESS LICENCE # _____ GST # _____ PST # _____ HST # _____

IS THIS A NEW BUSINESS? YES DATE OPENED: MONTH _____ YEAR _____ or PLEASE ENTER NUMBER OF YEARS IN BUSINESS? _____

ADDRESS (St # & name): _____ CITY: _____

PROV: _____ POSTAL CODE: _____

TELEPHONE: _____ FAX: _____ CELL: _____

E-MAIL: _____

SALES CONTACT: _____ PAYMENT CONTACT: _____

SPECIAL DELIVERY INFORMATION: _____ MAJOR INTERSECTION: _____

INFORMATION ON PARTNERSHIP OR SOLE OWNERSHIP

NAME & TITLE: _____

SOCIAL INSURANCE NUMBER or DATE OF BIRTH (Mandatory): _____

HOME ADDRESS: _____



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PAYMENT GUARANTEE

I / we, _____ introduced jointly and severally personally guarantee that all financial obligations, present or in the future, caused by _____ (your company name) PURESOURCE Inc (the provider) will be paid forthwith by personal means if the company _____ (your company name) should be in default of its commitments, intentionally or otherwise, to the PURESOURCE Inc (the provider).

In addition, I / we _____ further authorize by my/our signature(s) affixed here to the release of any requested information to PURESOURCE Inc (the Supplier) with respect to any credit verification considered necessary.

I/we _____ (your company name) certify that the information given on the documents with this is correct and if any changes are made to this information, this information of changes will be provided to PURESOURCE Inc in at least one (1) week or five (5) days of trade before changes will be in effect. It is understood and accepted that past due accounts will be subject to a charge of 2% per month (24% per year equivalent). I/we _____ assure you that we will pay all our accounts in respect of orders made with PURESOURCE Inc (the supplier).

Dated at (time) this _____ day of _____ 20_____

Name of owner (print): _____

Name of owner (signature): _____

Name of witness (print): _____

Name of witness (signature): _____

Terms & Conditions

Payment Terms: Our standard payment terms are Credit Card or NET 30. For new customers, the first three orders are mandatory credit card payment at the time of ordering. After this, if NET 30 terms are requested, a full credit and reference check will be performed at the customer's request. If terms are granted, the payment method must be made by cheque or EFT only. Credit card payments are only accepted at the time of ordering. Visa/MasterCard payments are a convenience to customers and do not qualify for any cash discounts. There is a \$25 service charge on all returned cheques. Puresource Inc. reserves the right to hold back shipments. Accounts that are beyond the stated terms will, at our discretion, be submitted to a collection agency. Interest of 2% per month (24% per annum) will be charged on overdue accounts. All collection costs with respect to payment of an outstanding invoice will be the customer's responsibility.

Returns: No merchandise will be accepted without a Return Merchandise Authorization Number (RMA). To obtain a number, contact our Credits and Returns Department at 1-800-265-7245. Please have ready, your invoice number, product code, reason for return and number of items. Please package your returns securely and enclose paperwork showing your store name and a list of contents. Please mark your RMA on the outside of each box to be picked up. Credits for returned goods will be issued when goods are received and inspected by Puresource Inc. Freight collect returns will not be accepted. Sales reps are not authorized to accept returns from customers. Any Purolator charges incurred by a customer that initiate a pick-up outside our RMA procedure will not be honored by Puresource. Purolator Pick-up # 800-387-3027

Conditions for Returns: Must have a Return Merchandise Authorization Number from Puresource. Bought within 120 days for non food. Bought within 30 days for food. Customer pays shipping on returns and a 20% restocking charge. Product must be in saleable condition with no signs of any damage or pricing stickers and in original packaging. No part cases of food. Product must not be short dated or expired. Minimum acceptable dating is 60 days for food and 180 for non food.

Guaranteed Sale Program: Any new product line or new item purchased from Puresource may be returned for full credit up to 60 days from date of invoice with the following exceptions:

1. Food products do not apply due to freshness dating limitations.
2. Supplement floor displays for the NOW and Herbal Select brand carry an extended guaranteed sale date of 120 days.

Product must be in saleable condition, as explained in the Conditions for Return. Returns are freight prepaid on guaranteed sale only.

Minimum Expiry Dates: Puresource guarantees that products shipped shall have minimum expiry dates of:

- 2 months for HABA , food and pet food (unless otherwise noted in the vendor listing)
- 6 months for NPN supplements, teas, beverages, pet products (unless otherwise noted in the vendor listing).

In the event of any dating issues, please notify our Credits and Returns Department within 48 hours.

Shortages: Report all shortages to our Credits and Returns Department within 48 hours of receipt.

Damaged Goods: Please report all damages to our Credit & Returns Department within 24 hours. Please inspect goods when received and mark all damage on the bill of lading. Important - Please put subject to inspection on carrier bill of lading if the shipment can not be checked at time of delivery. Neither Puresource nor the common carrier will accept a credit claim for freight related damage, which has been accepted as delivered without notation.

Price Changes: Will be posted on our website 30 days prior to implementation for all 3rd party brands and 60 days prior to implementation for NOW Foods, Eco-Pioneer, Herbal Select, Inari, Just Juice, Purely Bulk and Simply Clean. Please ask your Puresource Sales Rep for more details. Prices are subject to change without notice.

Consumer Returns: Puresource accepts credit requests for Consumer Returns provided the product was purchased from Puresource. All credits are applied against previous invoices. Product Code, lot code, expiration date, reason for the return, consumer name and telephone number are required. Authorization for disposal or an RMA (Return Merchandise Authorization) to return due to a quality issue will be provided at the time of the credit request.

Puresource Ontario Truck Orders: A customer in Ontario that is receiving their orders via the Puresource trucking schedule must have all orders and/or add on's confirmed by 1PM on the day before your truck and the minimum is \$300.00. Orders being faxed or called in after this can be sent by common carrier, however different minimums apply. Customers continually missing Puresource truck runs could be moved permanently off the truck run due to scheduling conflicts.

Unshipped Items (Backorders): Any item that did not ship is listed at the bottom of your invoice under the Unshipped Totals section. These products are not held in our system and must be reordered and meet the standard minimum's for shipping listed to the right.

Displays: Some displays require up to 8 weeks lead time. Please ask your customer service rep for specific times. All permanent wooden and wire displays remain the property of Puresource Inc.

Freight: Puresource ships either on our own trucks, Purolator, ATS or common carrier. - If total order value does not reach minimum order values, the customer will be responsible for freight charges. If order meets 50% of minimum order value, Puresource will pay for 50% of the freight charges.

Minimum order values for free freight are as follows:

Location	Supplements:	All products combined
Vancouver	300	300
Okanagan / Victoria / Van. Island	300	500
All other BC	300	750
Calgary / Red Deer / Edmonton	300	500
All other AB	300	750
Saskatoon / Regina	300	750
All other Sask.	300	1000
Winnipeg	300	750
All other Man.	300	1000
Ontario Private Fleet (Truck Orders)	300*	300*
K-W / Guelph / Cambridge / Toronto off Week	300	500
North of Sault Ste. Marie (Not including Sault Ste. Marie)	300	1000
All other Ont.	300	750
Montreal / Quebec City	300	500
Northern QC	300	750
New Brunswick	300	500
Newfoundland	300	1200
Nova Scotia	300	500
Prince Edward Island	300	500

Truck Orders: * On scheduled delivery day. For next day service by our own delivery trucks; **please place your orders before 1:00pm** on the day before your scheduled delivery day. **Deliveries occur anytime between 8:00am - 5:00pm.**

Courier Orders: Orders that can be shipped by ATS or Purolator (no glass or liquid) over \$300 will be shipped free. Orders under \$300 will be charged a minimum of \$15.00 shipping & handling. **Deliveries occur anytime between 8:00am - 5:00pm.**

Air Freight: This service is available to customers in most areas, however a freight charge will apply. Products shipped by air may be restricted to items that are not easily damaged. For further clarification, please contact a Customer Service Representative.

COD or Pick up Cheque Orders: COD orders delivered by courier are charged a minimum \$10.00 C.O.D. fee. COD orders delivered by common carrier are charged a minimum of \$15.00 C.O.D. fee. The same fee applies to all orders that require a Pick up Cheque service.

Lockbox Address:

Puresource Inc
c/o 911720
PO Box 4090 STN A
Toronto, ON, M5W 0E9

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